

Parent/Student Handbook Table of Contents

From the desk of Senior Pastor Lloyd Pulley.....	2
From the desk of Principal Eric Morris	3
CCS Staff Contacts and Board Information	4
Calvary Christian School History	5
Vision Statement.....	5
Mission Statement	5
Philosophy of Education.....	5
CCS Objectives.....	8
Spiritual Objectives	8
Academic Objectives	8
Social Objectives	9
Physical Objectives.....	9
Statement of Faith.....	9
Admissions	9
Philosophy of Learning.....	10
Philosophy of Curriculum	11
Elementary School Information.....	11
2010-2011 Elementary and Middle School Curriculum	11
Academic Assessment	11
Student Conduct	14
General School Standards.....	16
Discipline Policy.....	16
Standards of Dress	17
Parental Involvement.....	18
School Health and Safety Issues.....	19
General and Miscellaneous Information.....	21
Campus Map	22
School Closure Information	24
High School Information.....	24
2010-2011 High School Curriculum.....	24
Academic Assessment	25
Summer Reading Lists.....	26
General School Standards.....	26
Standards of Dress	27
Parental Involvement.....	28

Revision Policy

Calvary Christian School continuously seeks to refine school policies, practices, and procedures to best serve our school community. Therefore, Calvary Christian School will amend, revise, or update the policies, practices, and procedures that are contained in this handbook as needed.

From the desk of Senior Pastor Lloyd Pulley...
Calvary Chapel of Old Bridge, New Jersey



What kind of a community do you want for your family? As you consider the educational options available today, this becomes an important question. It is important because your choice will have a direct impact not only on your family, but on your community as well.

Too many parents today are not considering the broader ramifications of their children's education. They think education "just happens" in their children's lives and allow others to make critical decisions for them. In one sense they are correct. Children *are* always learning. In that respect they are like little sponges, absorbing everything they see and hear. But what kind of education are they "just happening" to receive? What kind of an example is modeled before their impressionable eyes? What influences are forming and shaping the way they view the world?

As Christian parents, our answers to these questions are essential as we raise our children unto the Lord, we seek to guard their hearts from the moral decline all around them. However, we cannot be satisfied with the notion of simply sheltering our little ones. Even if it were possible, insulating them from the world around us is not the answer. Instead, we must be a generation of Christian leaders who will be prepared to influence their communities with the light of the Gospel. As Paul said, "*that you may become blameless and harmless, children of God without fault in the midst of a crooked and perverse generation, among whom you shine as lights in the world*" (Philippians 2:15).

However, a generation of Christian leaders who will have that kind of impact on the world will not "just happen." If it happens at all, it will be as a result of parents, like you, who take an active role in their children's education.

At Calvary Christian School (CCS) we are dedicated to "**Education by Discipleship.**" We are committed not only to providing a strong academic environment in which your children can learn and grow, but also to co-laboring with parents as they seek to raise their children to be disciples of Jesus Christ. Our highest priority will be preparing these young people to engage the world around them with the truth of the Gospel, in whatever field or profession they pursue. To borrow missionary William Carey's famous motto, our hope is that each child will be, "*attempting great things for God; expecting great things from God.*"

I hope you will prayerfully consider CCS for your child's education. More importantly, I pray that as a fellowship we will continue to work together, under God's direction, to train up the next generation of Christian leaders that our communities so desperately need.

Serving Him and you,



...From the desk of Principal Eric Morris

The ministry of Calvary Christian School (CCS) has been established to help Christian parents raise their children to be disciples of Jesus Christ. We are excited and humbly seek to meet the educational needs of your family. During the admissions process we partnered in an agreement to come alongside the discipleship of your children, and your prayers have enabled us in the details of preparation and will continue to sustain us in the upcoming school year. We are committed to help and bless your family in any way possible.

The following guidelines and policies have been created to allow CCS to accomplish its' goal with order and purpose. Please take the time to read these pages and be prepared to follow these procedures. Contact the school office with any questions.

Additionally, I would like to highlight your responsibility involving the communication of issues. It is imperative that we honor God by going to the proper individual(s) under the guidance of the Holy Spirit. It is our desire to always be open to His voice as we seek to be a ministry that glorifies our Father.

Please dedicate yourself to pray for the CCS teachers/staff and Board. We depend upon His strength and power.

I am excited about the impact that Calvary Christian School will have on each student. My prayer is that God would be glorified in every aspect of the school. If I can help you in any way, please contact me.

Sincerely In Christ,

Eric Morris

CCS Staff Contacts and Board Information

Office Contacts

Office Contacts	Email Address	Telephone Number
Main Office	school@calvarychristianschool.net	(732) 479-0700
CCS Hotline (School Closings, etc.)		(732) 479-0701
Attendance Hotline		(732) 479-0702
After Care (Ms. Rose)		(732) 479-0703
Mrs. Vicky Bohlinger	VBohlinger@calvarychristianschool.net	(732) 479-0721
Mr. Luis Delgadillo, Custodian		(732) 479-0700
Mrs. Carol Comins, Athletic Assistant		(732) 479-0700
Mrs. Angela Durkin, Nurse	ADurkin@calvarychristianschool.net	(732) 479-0732
Mrs. Julie Errichetti, Admissions	JErrichetti@calvarychristianschool.net	(732) 479-0556
Mrs. Amy Graf, Librarian	AGraf@calvarychristianschool.net	(732) 479-0733
Mrs. Lori Kalli, Vice Principal/MS Science	LKalli@calvarychristianschool.net	(732) 479-0700
Mr. Eric Morris, Principal	EMorris@calvarychristianschool.net	(732) 479-0700
Mrs. Shelly Morris, Reception	Reception@calvarychristianschool.net	(732) 479-0700
Mrs. Lisa Pagan, Athletic Coordinator	Reception@calvarychristianschool.net	(732) 479-0719
Mrs. Laura Radeke, Principals' Assistant	LRadeke@calvarychristianschool.net	(732) 479-0552
Mrs. Laurie Salvemini, Office Manager	LSalvemini@calvarychristianschool.net	(732) 479-0722
Mrs. Carmella Winter, Reception	Reception@calvarychristianschool.net	(732) 479-0719

Elementary Teachers and Aides

Elementary Teachers and Aides	Email Address
Mrs. Christine Beckett, Pre-Kindergarten	CBeckett@calvarychristianschool.net
Ms. Michele Barfield, Kindergarten	MBarfield@calvarychristianschool.net
Mrs. Brenda Connolly, 1 st Grade	BConnolly@calvarychristianschool.net
Mrs. Nicole Newton, 2 nd Grade	NNewton@calvarychristianschool.net
Mrs. Laura Berkeyheiser, 3 rd Grade	LBerkeyheiser@calvarychristianschool.net
Mr. Hao-Wei Yang, 4 th Grade	HYang@calvarychristianschool.net
Mr. Anthony Campanile, 5 th Grade	ACampanile@calvarychristianschool.net
Mrs. Yvonne Caira, Aide	YCaira@calvarychristianschool.net
Mrs. Patricia Corcione, Aide	PCorcione@calvarychristianschool.net
Mrs. Lisa Hetzel, Aide	LHetzel@calvarychristianschool.net
Mrs. Kristen Sponring, Aide	KSponring@calvarychristianschool.net

Middle and High School Teachers

Middle and High School Teachers	Email Address
Mr. Jim Dunne, Bible/Math/Science	JDunne@calvarychristianschool.net
Mrs. Michelle Dunne, Literature/Guidance	MDunne@calvarychristianschool.net
Miss Erin Kalli, Math/Science	EKalli@calvarychristianschool.net
Mrs. Christine Loures, US History/Spanish	CLoures@calvarychristianschool.net
Mr. Rob Meleta, History	RMeleta@calvarychristianschool.net
Mrs. Roseanne Millan, Biology	RMillan@calvarychristianschool.net
Mrs. Emily Terracciano, Literature/Drama	ETerracciano@calvarychristianschool.net
Mr. Mike Wilkerson, Math/Science/Computers	MWilkerson@calvarychristianschool.net

Specials and Electives Teachers

Specials and Electives Teachers	Email Address
Mr. Tim Barker, Physical Education Teacher	TBarker@calvarychristianschool.net
Mrs. Treon Minall, Resource Room	TMinall@calvarychristianschool.net
Mrs. Kimberly Murray, Art Teacher	KMurray@calvarychristianschool.net
Mrs. Julia Ng, MS Girls Phys Ed/MS-HS Music	JNg@calvarychristianschool.net
Mr. Mike Pizza, Security/Drivers Ed.	MPizza@calvarychristianschool.net
Mrs. Christina Stocki, Enrichment	CStocki@calvarychristianschool.net
Mrs. Kathleen Trenkler, Elementary Music	KTrenkler@calvarychristianschool.net

Board of Trustees

Lloyd Pulley, President*
Domenick Salvemini, Vice-President*
Eric Morris, Executive Director*
Patrick Farrell
Gary Rodriguez

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Roseanne Millan
John Orsag
Michelle Dunne
Dave Graf

*Administration

Calvary Christian School History

Calvary Chapel Old Bridge (CCOB) has faithfully taught the Bible for over 20 years. As a result, many have benefited from our vision and purpose which is to **win** a person to Jesus Christ, **build** a person up in Jesus Christ, and **send** a person for Jesus Christ. For many years families have been praying that God would provide a local Christian school ministry at CCOB that would mirror the focus on discipleship. Upon this foundation of prayer, God opened the doors of Calvary Christian School in 2005.

Vision Statement

Education by Discipleship is the vision of Calvary Christian School (CCS). Our goal is to provide a high standard of instruction that is committed to enabling students to reach their full potential spiritually, academically, physically, and socially. As a ministry of CCOB, our philosophy of education is consistent with and patterned after the biblically based model of ministry that CCOB's principles and practices reflect. The following statements identify specific biblical values and guidelines that have shaped our thinking concerning Christian education.

Mission Statement

Our mission is to “co-labor” by coming alongside Christian parents who desire to provide a biblically centered learning environment for their children. Our objective is two-fold:

- To win, train, and equip young people as disciples of Jesus Christ.
- To enable each student to reach his/her full potential spiritually, academically, socially, and physically, for the glory of God.

Philosophy of Education

For of Him and through Him and to Him are all things, to whom be glory forever. (Romans 11:36)

The ministry of CCS is committed to helping parents to disciple their children in the ways of the Lord. We believe that every student is created “in the image of God” (Genesis 1:27), and when a child receives Jesus Christ as his or her Lord and Savior, he or she becomes a part of the family of God and need “the pure milk of the Word” (1 Peter 2:2) in order to mature spiritually. Our desire is to help them to develop and grow in the purposes and plans that God has for their lives.

We will seek to minister to students spiritually, academically, socially, and physically in much the same way that Jesus did when He lived among the people of His day. In each classroom, the teacher, under the leading and empowering of the Holy Spirit, is called to model the life of Christ before the students as they create a stimulating learning environment. All subject material will be integrated with Scriptural principles in order to cultivate a biblical worldview grounded in the inerrancy of the Word of God. Our desire is for students to have a love for learning that will help them to reach their God-given potential.

Our philosophy of education stems from the following Scriptural principles:

- **God is the eternal Creator of all and exists as Father, Son, and Holy Spirit.**
Psalm 90:1-2: Lord, You have been our dwelling place in all generations. Before the mountains were brought forth, or ever You had formed the earth and the world, even from everlasting to everlasting, You are God.

Genesis 1:1-2: In the beginning God created the heavens and the earth...and the Spirit of God was hovering over the face of the waters.

1 John 5:7: For there are three that bear witness in Heaven: the Father, the Word, and the Holy Spirit; and these three are one.

John 1:1: In the beginning was the Word, and the Word was with God, and the Word was God.

Colossians 1:16-17: For by Him all things were created that are in heaven and that are on earth, visible and invisible, whether thrones or dominions or principalities or powers. All things were created through Him and for Him. And He is before all things, and in Him all things consist.

- **Man was created in the image of God, and for His glory.**

Genesis 1:26: Let Us make man in Our image, according to Our likeness.

1 Corinthians 10:31: Therefore, whether you eat or drink, or whatever you do, do all to the glory of God.

Isaiah 43:7: Everyone who is called by My name, whom I have created for My glory; I have formed him, yes, I have made him.

- **Man is a sinner and without Jesus Christ cannot know or honor God.**

Romans 5:12: Therefore, just as through one man sin entered the world, and death through sin, and thus death spread to all men, because all sinned.

Romans 3:23: For all have sinned and fall short of the glory of God.

Romans 8:7-8: Because the carnal mind is enmity against God; for it is not subject to the law of God, nor indeed can be. So then, those who are in the flesh cannot please God.

- **God provided His Son to be the only acceptable sacrifice for sin and the only means for eternal life.**

2 Corinthians 5:21: For He made Him who knew no sin to be sin for us, that we might become the righteousness of God in Him.

Hebrews 9:12: Not with the blood of goats and calves, but with His own blood He entered the Most Holy Place once for all, having obtained eternal redemption.

John 14:6: I am the way, the truth, and the life. No one comes to the Father except through Me.

Romans 6:23: For the wages of sin is death, but the gift of God is eternal life in Christ Jesus our Lord.

John 3:16: For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life.

Acts 4:12: Nor is there salvation in any other, for there is no other name under heaven given among men by which we must be saved.

- **God provides the truth of His Word and the power of His Spirit for growth as a disciple of Jesus Christ.**

John 17:17: Sanctify them by Your truth. Your word is truth.

2 Thessalonians 2:13: But we are bound to give thanks to God always for you, brethren beloved by the Lord, because God from the beginning chose you for salvation through sanctification by the Spirit and belief in the truth.

2 Timothy 3:16-17: All Scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness, that the man of God may be complete, thoroughly equipped for every good work.

John 16:13: However, when He, the Spirit of truth, has come, He will guide you into all truth; for He will not speak on His own authority, but whatever He hears He will speak; and He will tell you the things to come.

- **God calls believers to be disciples and to make disciples for His glory.**

Mark 12:30-31: And you shall love the LORD your God with all your heart, with all your soul, with all your mind, and with all your strength. This is the first commandment. And the second, like it, is this: You shall love your neighbor as yourself. There is no other commandment greater than these.

Matthew 28:19-20: Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all things that I have commanded you.

- **The role of the parents to disciple and educate their children.**

Deuteronomy 6:6-7: And these words which I command you today shall be in your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up.

Proverbs 1:8: My son, hear the instruction of your father, and do not forsake the law of your mother.

Proverbs 22:6: Train up a child in the way he should go, and when he is old he will not depart from it.

Ephesians 6:4: And you, fathers, do not provoke your children to wrath, but bring them up in the training and admonition of the Lord.

◆ **The necessity of prayer.**

1 Thessalonians 5:16-17: Rejoice always, pray without ceasing.

Adoration

Psalms 150: Praise the Lord! Praise God in His sanctuary; praise Him in His Mighty firmament! Praise Him for His mighty acts; praise Him according to His excellent greatness! Praise Him with the sound of the trumpet; praise Him with the lute and harp! Praise Him with the timbrel and dance; praise Him with stringed instruments and flutes! Praise Him with loud cymbals; praise Him with clashing cymbals! Let everything that has breath praise the Lord. Praise the Lord!

Confession

Psalms 139:23-24: Search me, O God, and know my heart; try me, and know my anxieties; and see if there is any wicked way in me, and lead me in the way everlasting.

1 John 1:9: If we confess our sins, He is faithful and just to forgive us our sins and to cleanse us from all unrighteousness.

Thanksgiving

Psalms 100:4: Enter into His gates with thanksgiving, and into His courts with praise. Be thankful to Him, and bless His name.

Philippians 4:6: Be anxious for nothing, but in everything by prayer and supplication, with thanksgiving, let your requests be made known to God.

Supplication

1 John 5:14: Now this is the confidence that we have in Him, that if we ask anything according to His will, He hears us.

Ephesians 6:18: Praying always with all prayer and supplication in the Spirit, being watchful to this end with all perseverance and supplication for all the saints.

◆ **The role of the Holy Spirit.**

Acts 1:8: But you shall receive power when the Holy Spirit has come upon you; and you shall be witnesses to Me in Jerusalem, and in all Judea and Samaria, and to the end of the earth.

1 Corinthians 2:12-13: Now we have received, not the spirit of the world, but the Spirit who is from God, that we might know the things that have been freely given to us by God. These things we also speak, not in words which man's wisdom teaches but which the Holy Spirit teaches, comparing spiritual things with spiritual.

John 14:16-17: And I will pray the Father, and He will give you another Helper, that He may abide with you forever—the Spirit of truth.

John 15:26: But when the Helper comes, whom I shall send to you from the Father, the Spirit of truth who proceeds from the Father, He will testify of Me.

John 16:8: And when He has come, He will convict the world of sin, and of righteousness, and of judgment.

◆ **The role of teachers.**

Philippians 4:9: The things which you learned and received and heard and saw in me, these do, and the God of peace will be with you.

1 Corinthians 4:16-17: Therefore I urge you, imitate me. For this reason I have sent Timothy to you, who is my beloved and faithful son in the Lord, who will remind you of my ways in Christ, as I teach everywhere in every church.

2 Timothy 2:2: And the things that you have heard from me among many witnesses, commit these to faithful men who will be able to teach others also.

2 Timothy 2:24: And a servant of the LORD must not quarrel but be gentle to all, able to teach, patient, in humility correcting those who are in opposition, if God perhaps will grant them repentance, so that they may know the truth, and that they may come to their senses and escape the snare of the devil, having been taken captive by him to do his will.

● **The role of the student.**

Proverbs 4:23: Keep your heart with all diligence, for out of it spring the issues of life.

2 Timothy 2:15: Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth.

Proverbs 9:10: The fear of the LORD is the beginning of wisdom, and the knowledge of the Holy One is understanding.

1 Timothy 4:12: Let no one despise your youth, but be an example to the believers in word, in conduct, in love, in spirit, in faith, in purity.

Isaiah 26:3: You will keep him in perfect peace, whose mind is stayed on You, because he trusts in You

Romans 12:1-2: I beseech you therefore, brethren, by the mercies of God, that you present your bodies a living sacrifice, holy, acceptable to God, which is your reasonable service. And do not be conformed to this world, but be transformed by the renewing of your mind, that you may prove what is that good and acceptable and perfect will of God.

CCS Objectives

As a ministry of CCOB, and as a member of the Association of Christian Schools International (ACSI), we seek to carry out our vision and mission (**Education by Discipleship**) by developing curricula and programs within the context of Scriptural principles for the purpose of equipping students to attain the following spiritual, academic, social, and physical objectives.

Spiritual Objectives

- Understand and commit to a personal and vibrant relationship with Jesus Christ.
- Develop a love for the Word of God, and a passion to know, understand, and apply God's Word to their daily lives.
- Understand the privilege, purpose, and necessity of prayer in all matters.
- Seek the Holy Spirit's power upon their lives as evidenced by His gifts and His fruit: love, joy, peace, longsuffering, kindness, goodness, faithfulness, gentleness, and self-control.
- Be sensitive to God's call upon their lives.
- Desire to carry out what Jesus called the greatest of the commandments: to "love the LORD your God with all your heart, with all your soul, with all your mind, and with all your strength... [and to] love your neighbor as yourself" (Mark 12:30-31).

Academic Objectives

- Be well prepared in all academic disciplines, according to their God-given potential, including:
 - Mastery of the skills of reading, writing, speaking, and listening.
 - Proficiency in mathematics and laboratory-based sciences.
 - Appreciation of literature and the arts and an understanding of how they both shape and reflect beliefs and values.
 - Understanding of biblical principles in our nation's history and heritage.
 - Awareness of other religions, cultures, nations, events, and movements both today and in history.
 - Critical appreciation of languages, cultures, and worldviews that dispels prejudice and encourages biblical hospitality.
 - Proficiency in a foreign language.
 - Utilizing technological resources to locate, analyze, synthesize, and evaluate information.
 - Ability and willingness to effectively ask questions, solve problems, make wise decisions, and demonstrate higher-order reasoning.
 - Commitment to life-long learning.
 - Ability and willingness to defend the Christian faith and a biblical worldview (including biblical creationism).

Social Objectives

- Acknowledge the worth of every human being as created in the image of God.
- Be actively involved in a church fellowship serving God and others.
- Understand, value, and engage in appropriate community and civic activities.
- Respond to conflict and crisis in a God-honoring manner.
- Relate to others with integrity, confidence, and respect.
- Attain an appreciation for the natural environment and practice responsible stewardship of God's creation.
- Practice the principles of biblical relationships in family living.
- Be good stewards of talents, time, finances, and other resources.
- Develop a work ethic that is honorable to God.
- Develop a heart for missions, and personally respond in carrying out the “Great Commission” locally and around the world in a culturally sensitive manner.

Physical Objectives

- Respect for the body as the temple of the Holy Spirit.
- Understand the value of health, exercise, and teamwork in athletics.

Statement of Faith

We believe in all the basic doctrines of historic Christianity.

We believe in the inerrancy of Scripture, that the Bible, Old and New Testaments are the inspired, infallible Word of God.

We believe that God is eternally existent in three distinct persons: Father, Son and Holy Spirit.

We believe that God is the personal, transcendent, and sovereign Creator of all things.

We believe that Jesus Christ is fully God and fully human, that He was born of a virgin, lived a sinless life, provided for the atonement of our sins by His substitutionary death on the cross, was bodily raised from the dead, ascended back to the right hand of the Father, and ever lives to make intercession for us.

We believe in the personal, visible, and pre-millennial second coming of Jesus Christ to the earth. He will return with His saints and set up a kingdom of which there will be no end.

We believe that after Jesus ascended to Heaven, He poured out His Holy Spirit on the believers in Jerusalem, enabling them to fulfill His command to preach the Gospel to the entire world, an obligation shared by all believers today.

We believe that all people are, by nature, separated from God and responsible for their own sin, but that salvation, redemption, and forgiveness are freely offered to all by the grace of our Lord Jesus Christ. When a person repents of sin and accepts Jesus Christ as personal Savior and Lord, trusting Him to save, that person is immediately born again and sealed by the Holy Spirit, all his/her sins are forgiven, and that person becomes a child of God, destined to spend eternity with the Lord.

We believe in the gifts of the Holy Spirit mentioned in the Scriptures, and that they are valid for today if they are exercised according to Scriptural guidelines. We as believers are to covet the best gifts, seeking to exercise them in love that the whole body of Christ might be edified. We believe that love is more important than the most spectacular gifts, and without this love all exercise of spiritual gifts is worthless.

Admissions

The ministry of CCS exists to help Christian parents raise their children to be disciples of Jesus Christ. Children are a gift from God, and we recognize that along with this blessing, Christian parents have a responsibility to educate their children in the ways of the Lord. That is why our vision is **“Education by Discipleship.”**

Our goal is to come alongside like-minded Christian families who desire their children’s education to reflect the Christian values that we are committed to instilling through a biblically centered learning environment.

Our purpose is to help children to realize their full potential and to glorify God spiritually, academically, socially, and physically. Each parent/student should understand that admission to CCS is a privilege granted to those who will demonstrate a spirit of harmony with the philosophy and goals of the school.

Admissions Procedures

The following Admissions Policy has been adopted to assure consistent standards of admission that are in agreement with the philosophy and purpose of Calvary Christian School.

1. At least one parent in the home has accepted Jesus as their Lord and Savior.
2. Families must agree to sign a Parent Contract.
3. All paperwork on the Application Checklist must be complete before a family interview is scheduled with the Admissions Committee, which consists of the Principal and the Vice-Principal or a CCOB pastor.
4. Student applicants must give every indication of potential success in the school's academic program, based on past records, readiness tests, and interviews.
5. The Admissions Committee will evaluate whether or not the resources of CCS are able to address the needs of exceptional student learners.
6. Student applicants must give a satisfactory record of behavior and attendance.
7. Prospective Kindergarten students must be the age of five prior to October 1.
8. The Admissions Committee will provide written notification of the decision regarding the applicant. All results are evaluated with much prayer and will be final.
9. Calvary Christian School does not discriminate on the basis of race, color, national and ethnic origins in the administration of its admissions policies, educational policies and school-related programs.

We are committed to accepting students who are willing to grow in their walk with the Lord, and to comply with the school's policies and purpose. Those who have demonstrated a history of rebellion or disobedience towards authority may be considered unready to enter the school. However, in such circumstances support for the family is available through the ministry of CCOB. Our goal is to help families by creating opportunities for these students to demonstrate their readiness to be disciplined and reconsidered for admission to CCS.

Each student should understand that attending CCS is a privilege granted to those who will demonstrate a spirit of harmony with the philosophy and goals of the school. By applying for admission to CCS a student indicates his/her desire to become a sincere, cooperative member of the student body.

New students are automatically placed on probation during the first marking period. At the end of that period, if the probation period requires an extension, parents will receive written notification. A family conference will be held to discuss matters of concern and to determine a plan of action. Families are evaluated annually for continued enrollment. This process is in place so that a biblically centered learning environment exists for all.

Philosophy of Learning

Learning is defined as "the creation of meaning that occurs when an individual links new knowledge with existing knowledge." We believe a student is best equipped to learn using an interactive model. This model stresses the importance of both content (subject-matter knowledge), and process (thinking and doing), which results in understanding. Thus, the teacher utilizes instructional methods that are both explanatory and exploratory as they strive to meet curricular objectives. Biblical examples of this model abound as Jesus, the Master Teacher, taught His disciples as well as the multitudes. Jesus followed up His teachings with probing questions to evaluate the level of understanding gained. The teacher's ongoing assessment of learning is dually focused on information retrieval and content understanding. As the teacher draws from a variety of interactive activities, instructional observation, and assessment tools, he/she will ultimately initiate learning that aligns with the unique learning style of the student. We believe that exposure to a variety of instructional methods is beneficial to the student's capacity to learn.

Philosophy of Curriculum

The aim of CCS is primarily to use biblically based textbooks with the Bible serving as the main text. Curriculum is comprised both of content, which is made available to students through text books and other learning materials, and the actual classroom experience as guided by the teacher. Therefore, our curriculum is not simply a textbook, but rather a school-created plan that stems from our mission statement and core beliefs. We believe this viewpoint will best allow us to accomplish our objectives according to our stated philosophy of learning.

Elementary School Information *

2010-2011 Elementary and Middle School Curriculum *

Pre-Kindergarten

All Subjects: ACSI Purposeful Design

Bible

K-5th: NKJV Bible, Positive Action

6-8th: NKJV Bible, Contemporary Authors

English and Language Arts

K-5th: Bob Jones, Wilson Foundations (K-2nd) 6-8th: Mosdos Press, Writers Inc., The Paragraph Book (5-6th)

Spelling and Vocabulary

K-1st: Bob Jones, Abeka Supplemental

4-8th: Vocabulary for Classical Roots

2nd-3rd: Zaner Bloser

Handwriting

K-4th: Zaner Bloser

5-8th: Integrated

History

K-3rd: Bob Jones

4-8th: Houghton Mifflin

7-8th: TCM Publishing, Lightbearers

Math

K-7th: Saxon Math

7-8th: Holt (Pre-Algebra, Algebra 1)

Science

K-8th: Delta Science Kits

1-4th: ACSI Purposeful Design

5-8th: Bob Jones

Spanish

K-7th: Supplementals

8th: Bob Jones (Spanish 1)

***Please refer to page 24 for High School Curriculum and information.**

Academic Assessment

The school's grading scale for Pre-K through 3rd grade general subjects and Pre-K- 5th special subjects (i.e. Art, Music, P.E., etc.) is the following letter assessment:

E	Excellent	U	Unsatisfactory
S	Satisfactory	NA	Not Assessed
N	Needs Improvement		

The school's grading scale for 4-8th general subjects is as follows:

A+	98-100	B+	87-89	C+	77-79	D+	67-69
A	93-97	B	83-86	C	73-76	D	65-66
A-	90-92	B-	80-82	C-	70-72	F	0-64
						*I	Incomplete

* An "Incomplete" is given only when there are justifiable reasons for the work to be late.

Progress Reports

Progress Reports are issued in the middle of the quarterly academic period for PK-3rd grade. Progress reports for 4th grade and above are conveniently available on Sycamore. It is the parents' responsibility to access Sycamore. Teachers may use this report to commend the student for diligence or to communicate the need for improvement.

Academic Periods

Academic periods are an evaluation of the student's progress for an entire nine-week period.

Report Cards

Report cards are issued after each academic period according to the calendar dates. They are sent home with the students in 1st – 5th grades and mailed to the student's home in middle school. In grades Pre-K and K report cards are issued after the 2nd, 3rd, and 4th marking periods. The final subject/course grade is determined by the appropriate scale and is the average of each marking period grade.

Honor Roll

Honor Roll begins in the 4th grade. High Honors begins in 5th grade. During an academic period, students who earn all A's are placed on the High Honor Roll, while students who earn A's and B's are placed on Honor Roll. Students, who don't achieve at this high level but demonstrate outstanding diligence, will also be recognized.

Homework

Homework is an integral part of the learning process. Thus, each teacher assigns homework to assist the students in their studies. Each student is required to complete homework assignments on time. Homework is given for several reasons: reinforcement, practice, remedial activity, and to develop good study habits. Parents' full cooperation is expected in seeing that assignments are completed. Failure to complete homework will affect the student's grade. In order to encourage our families to attend a mid-week worship service and to safeguard family weekend time, homework will be minimized on Wednesday and Friday. Listed below are approximate guidelines for the amount of homework that your child will receive.

- | | | |
|----------------------------|---------------------------------------|---------------------------------------|
| • Pre-K 0-20 minutes | • 3rd Grade 30–40 minutes | • 7 th Grade 60-80 minutes |
| • Kindergarten 0–20 minute | • 4th Grade 40–50 minutes | • 8 th Grade 80-90 minutes |
| • 1st Grade 15–20 minutes | • 5th Grade 50-60 minutes | |
| • 2nd Grade 20–30 minutes | • 6 th Grade 60-70 minutes | |

Obviously, these are approximations, and we understand that different children work at different paces. However, if on a regular basis, the time it takes your child to diligently complete the homework differs significantly from the times indicated above, please discuss this issue with your child's teacher.

In addition to the homework assigned by the teacher, parents of younger students are strongly encouraged to take time daily to read quality literature with their children, while parents of older students are encouraged to instill the desire to read quality literature on their own.

Make-Up Work

Students who are absent from school are required to make up any assignments and/or tests that were missed during their absence. If a student is absent only one day, the homework will be assigned/compiled and given when the student returns on the next day. It is the students' and parents' responsibility to obtain a list of make-up assignments from the teacher. In cases of extended absences, parents should obtain work from the teacher for the child to do at home. Teachers will have all make-up work ready the day following a parent's request. Students will have one day to make up work for each day missed.

Textbooks

Hardback textbooks issued to students should be covered at all times. Fees will be assessed for excessively damaged textbooks.

Semester Exams

Middle school students will be given cumulative exams at the end of the 2nd and 4th marking periods in the following core subjects: Bible, English, History, Literature, Math, and Science. The semester exams together will be the equivalent to 10 percent of the final course grade.

Middle School Schedule

The middle school class schedule is organized by a “block” system. Major subject classes are in session for 80 minutes. The school calendar will indicate whether it is **week A** or **week B**. As an example, during **week A**, a student may have classes on M-W-F and on T-TH during **week B**.

Academic Standards

For students to continue their enrollment at CCS, they must exhibit diligence in their academic work. In Scripture we read in the parable of the talents that the master’s response to the diligent was, “Well done, good and faithful servant; you were faithful over a few things, I will make you ruler over many things” (Matthew 25:21).

Diligence is an attitude that pleases the heart of God. The Apostle Peter wrote, “But also for this very reason, giving all diligence, add to your faith virtue, to virtue knowledge” (2 Peter 1:5). This does not mean that every student is expected to earn high grades, but it does mean that every student is expected to do their best for the glory of God. Ultimately only the Lord knows the heart of each student. But the teacher, working closely with the parents, is able to discern whether a student is performing to their full potential, and will counsel them accordingly.

Middle School Extra-Curricular Probation

The following objective standards will be used to initiate academic probation under which a student in middle school cannot participate in extra-curricular activities (sports, drama, clubs, etc.). This analysis will take place at the end of every marking period. Any of the following standards will result in probation for nine weeks. If the issue that caused probation has been corrected by the 4th week (progress reports), the student will be permitted to participate in extracurricular activities pending continued diligence in the area that caused the probation.

- An overall average below 75% (2.5 GPA) on report card
- One final marking period failing grade below 55%
- 2 or more final marking period failing grades in the range of 55-64%
- Failing grade in same subject for two consecutive marking periods

The following objective academic standards* will assist CCS in determining the continued enrollment of a student.

- A student enrolled up to 3rd grade must meet grade level expectations and display a desire to learn. If a student does not demonstrate these qualities during a total academic period (nine weeks), that student enters an academic probation period of nine weeks. During the probation period, the student has the opportunity to correct the deficit. If at the end of that student’s academic probation period the student does not improve (resulting in two consecutive academic periods below average), that student’s enrollment may be subject to termination. The policy is the same for students from grade 4 through 8, but they must maintain a C- average.

* Criteria that determines academic standards may be waived at the discretion of CCS in the event that a student has documented exceptional educational needs, and it has been determined that the resources to address those needs exist within the school.

ISP/Special Needs

Instructional and child study services will be provided through Middlesex Regional Educational Services Commission. CCS administration will coordinate in cooperation with parents, the implementation of their services as necessary.

Failure and Retention

Retention is used only in certain cases, when necessary and appropriate. Factors for consideration include academic, behavioral, social, and emotional development. Students will be required to repeat the grade if they earn three below average scores or three F’s in major subjects (Bible, Reading/Writing, Math, Science, and History). A student who fails one or two subjects will be required to attend summer school at parent’s cost, and/or receive professional tutoring to strengthen skills prior to being promoted to the next grade.

Attendance

Regular attendance is vital to success. Parents should make every effort to have their children in school to help support us as we seek to accomplish the school's mission.

Absences

When a child is going to be absent the parent (or legal guardian) must leave a message on the attendance hotline, (732) 479-0702 by 8:15 am. In your message please state:

- Your name
- The child's name, grade and homeroom teacher
- The reason for the absence.

The only excused reasons for school absences are:

- Illness of the student
- Bereavements
- Verifiable medical, dental, or optical appointments (appointments should be scheduled outside of school hours whenever possible)
- Pre-approved personal reasons. Absence for personal reasons must be approved by the administration at least three weeks prior to the planned absence. Parents must write a note which states the reason and duration of the absence. All schoolwork must be made up in a timely manner to be determined in conference with the student's teacher(s).

Sickness resulting in five or more days of absence will require a doctor's note to return to school. If a student is absent for two consecutive weeks or more for illness, arrangements must be made for private home instruction. A series or pattern of unexcused absences may jeopardize a student's enrollment and/or grade promotion. The following steps will take place if student absence totals reach excessive levels.

10 Absences: Parent Letter

15 Absences: Asst Principal Conf.

20 Absences: Education Committee Conf.

Tardiness-Early Dismissal

Promptness and preparation are two important disciplines taught at CCS. Promptness denotes that students are in their proper places on time, and preparation denotes that students are ready for class each day with the necessary materials and completed assignment(s). A pattern of tardiness or a lack of preparedness for class will jeopardize a student's success.

Tardiness and/or the release before the end of the school day are discouraged except for student medical appointments that cannot be scheduled during non-school hours. In these cases, a note is requested at least one day in advance of the tardy/early release. Students are permitted to go to grade homerooms at 8:25 am. A student is tardy if he or she is not present in class at 8:30 am. A parent must accompany any student who arrives at school later than 8:30 am to the office to obtain a pass before going to class. **Every five tardies will result in one absence.** Students arriving after 11:30 am or leaving before 11:30 am will receive a half-day absence. Early pickup is discouraged because it disrupts the learning environment for all the students. If an **emergency** arises, a student may be picked up early at the office. Please call the school as soon as possible so the teacher can be notified to prepare the student. Parents must report to the office for early pick-up. Students will not be dismissed to parents directly from their classrooms. Students will be dismissed from the school office after their parent has signed them out.

Student Conduct

As stated earlier, the vision of CCS is "**Education by Discipleship.**" Therefore, our goal is not simply to provide a strong academic environment, but to train each student to become a follower of Jesus Christ (disciple). Discipline, by definition, is the process of making disciples. Discipline is God-ordained in the life of a Christian. Proverbs 3:11-12 states, "My son, do not despise the chastening (discipline) of the LORD, nor detest His correction; for whom the LORD loves He corrects." We understand that this is a progressive process whereby God gradually transforms each child's heart through instruction, training, and correction. Hebrews 12:11 states, "Now no chastening (discipline) seems to be joyous for the present, but painful; nevertheless, afterward it yields the peaceable fruit of righteousness to those who have been trained by it."

Learning begins with the loving discipline of parents teaching their children that, “the fear (respect) of the LORD is the beginning of wisdom” (Proverbs 9:10). One of the most important lessons for any student to learn is how to properly respond to authority. The student must be guided to a proper response to their parents, teachers, and to God. In order to accomplish this goal, our discipline standards and policies will be enforced prayerfully, consistently, and lovingly. These policies are also in place to ensure that a proper learning environment exists for all students. When discipline is necessary the teacher prayerfully seeks God’s wisdom and works with the parents to bring about correction and a change of heart. It is of utmost importance that parents support the teacher in matters of discipline. All teachers at Calvary Christian School are trained in the principles of effective and godly student discipline.

CCS Rules

The following scriptures are the basis of five rules for student life at CCS and beyond. As a student is taught within this framework, the Holy Spirit can mold his/her behavior over time. Our purpose for the classroom rules is to provide principles for godly behavior in an academic setting that establish healthy limits for children and provide a framework in which biblical teaching and learning may take place. Again, we desire for our students to understand the Bible’s instruction that love is obedience: “He who has My commandments and keeps them, it is he who loves Me. And he who loves Me will be loved by My Father, and I will love him and manifest Myself to him” (John 14:21).

The classroom rules are posted in each classroom large enough to be seen from any place in the room. They are taught and reviewed with students in an ongoing and inspiring manner.

1. Be loving.

Mark 12:30-31: “And you shall love the LORD your God with all your heart, with all your soul, with all your mind, and with all your strength...you shall love your neighbor as yourself.”

2. Be obedient.

Hebrews 13:17: “Obey those who rule over you, and be submissive, for they watch out for your souls, as those who must give account.”

3. Be patient.

Ecclesiastes 7:8b: “The patient in spirit is better than the proud in spirit.”

4. Be diligent.

2 Timothy 2:15: “Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth.”

5. Be self-controlled.

Proverbs 16:32: “He who is slow to anger is better than the mighty, And he who rules his spirit than he who takes a city.”

Character/Conduct Awards

Students in each grade will be recognized for outstanding character and conduct in the following categories:

The Jonathan Award : Be loving.

Mark 12:30-31: “And you shall love the LORD your God with all your heart, with all your soul, with all your mind, and with all your strength...you shall love your neighbor as yourself.”

The Stephen Award: Be obedient.

Hebrews 13:17: “Obey those who rule over you, and be submissive, for they watch out for your souls, as those who must give account.”

The Job Award: Be patient.

Ecclesiastes 7:8b: “The patient in spirit is better than the proud in spirit.”

The Joshua Award: Be diligent.

2 Timothy 2:15: “Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth.”

The Joseph, son of Jacob, Award: Be self-controlled.

Proverbs 16:32: “He who is slow to anger is better than the mighty, And he who rules his spirit than he who takes a city.”

The Paul Award: Be a servant.

John 12:26: “If anyone serves Me, let him follow Me; and where I am, there My servant will be also. If anyone serves Me, him My Father will honor.”

General School Standards

In order to maintain a classroom environment which allows for maximum learning, teachers establish those standards they deem necessary. However, the following general standards are for all classes:

1. Students must always demonstrate respect for, and cooperation with, any member of CCS staff.
2. Students will be on time to class, and will be prepared with the necessary materials and mental attitude which indicates a readiness to learn.
3. Communication of any kind between students which is disruptive to the teacher or classmates is unacceptable.
4. Students leaving class for any reason will be issued a pass which must remain in the student's possession while the student is out of class.
5. The following items are not allowed at CCS during school hours (8:25 am-3:00 pm): gum, candy, glass containers, toys, electronic devices, sharp instruments, cell phones and inappropriate material. (Electronic devices and cell phones may be locked up in student lockers for use **after** school).
6. Students may not be in classrooms or offices unless a teacher or staff member is present.
7. The teacher's desk, briefcase, grade book and other belongings are personal property and will be treated as such by students.
8. No unnecessary noise, loud talking, running, or rough play is allowed in the hallways, bathrooms, lunchroom, or chapel.

Discipline Policy

CCS recognizes the importance of administering appropriate rewards and consequences to guide students towards godliness. The main reward for students' godly behavior lies in their understanding and appreciation that they are becoming continually and increasingly conformed to the image of Jesus Christ. This is a realization that our teachers diligently promote. It is also appropriate for teachers and parents to give rewards to students in order to show approval for their progress in demonstrating godly behavior. Calvary Christian School emphasizes to students that the primary motivation to behave appropriately is the development of godly character.

Rather than rewards being the reason students behave godly, they are to be only a fruit of proper behavior. Consequences for misconduct play a critical role in the development of a student's godly character. However, the necessary action will never precede faithful teaching and training in proper behavior. Fair correction helps to form a child's character. Fair discipline is clear, specific, and established before an occurrence of misbehavior. Consequences generally increase in severity according to the frequency or degree of misconduct and include the loss of student privilege(s), logical consequences, and communication with parents and Administration as necessary. If after a reasonable amount of time, the teacher feels that there is continued misbehavior, he/she will refer the student to the principal for further disciplinary action. With the occurrence of serious misbehavior, such as disrespect to teachers, student fighting or violations of expected Christian conduct; students will be referred immediately to the principal.

When dealing with misconduct, the teacher and principal will regularly document the steps taken in the student's discipline record. The parent will receive a Conduct Report that must be signed and returned the following school day. This is done to establish the history of growth and discipleship.

Detention, work assignments, probation or suspension may be used as part of the discipline procedure. Students may be expelled (withdrawn from enrollment in the school) for continued violations of school standards or a serious single offense. The expulsion of a student may be appealed to the Administration in writing within seven business days after which all disciplinary decisions become final.

Behavioral Standard for Continued Enrollment

Calvary Christian School is blessed with resources to help meet the needs of a diverse range of students. We are committed to expending those resources in order to minister to each student “as unto the Lord.” All school, individual classroom, and church resources will be employed to ensure that each student grows as a disciple of Christ. However, we recognize that fruitful ministry requires a heart that is willing to receive what is being offered. This responsibility rests with the student

and his/her family. If a student or parent demonstrates continued behavior that is inconsistent with the philosophy and purpose of CCS, and/or is a poor representation of Christ-likeness, that student's enrollment will be subject to termination.

Cheating/Plagiarism

Cheating includes the following: copying another's work, (homework or tests), forgery, and the intentional use of someone's words and ideas as one's own. Anyone cheating or assisting another student will receive a zero for their grade and will be subject to suspension or expulsion for repeated offenses.

Standards of Dress

A uniform dress code helps students to focus on Christ by eliminating undue focus on clothing and outward appearance. We want to be imitators of God by focusing on the heart. "The LORD does not look at the things man looks at. Man looks at the outward appearance, but the LORD looks at the heart" (1 Samuel 16:7b NIV).

To help students keep a proper focus, a uniform dress code has been established. The dress code encourages students to show their originality and express who they are by the way they use their gifts and talents to serve the Lord and others rather than by the way they dress. The dress code applies to students when school is in session on the school campus from 7:00 am to 6 pm. CCS approved school uniforms are available through Flynn & O'Hara.

Elementary (PK -5) Flynn and O'Hara recommended

Boys:

- Khaki or blue uniform pants or uniform shorts (no cargo shorts).
- White or navy polo with logo in either the long or short sleeve style.
- Black shoes are preferred; however, any footwear is acceptable except open toe shoes and shoes deemed inappropriate for school wear by faculty.
- Solid color navy, black, or white hooded zipper sweatshirt.

Girls:

- Khaki or blue uniform pants, uniform shorts (no cargo shorts), or uniform skorts.
- White or navy polo with logo in either the long or short sleeve style.
- **K-3**: Jumper with Peter Pan collar available from Flynn & O'Hara
- **4-5**: Kilt available from Flynn & O'Hara
- Black shoes are preferred; however, any footwear is acceptable except open toe shoes and shoes deemed inappropriate for school wear by faculty.
- Solid color navy, black, burgundy, or white hooded zipper sweatshirt.

Middle School (6-8) Flynn and O'Hara recommended

All Students: No tattoos of any kind visible, no writing on skin.

Boys:

- Khaki or blue uniform pants or uniform shorts (knee length, walking shorts, no cargo)
- White or navy polo with logo in either the long or short sleeve style.
- Black shoes are preferred; however, any footwear is acceptable except open toe shoes, slippers, boots of any kind, and shoes deemed inappropriate for school wear by faculty.
- Solid color navy, black, or white hooded zipper sweatshirt.

Girls:

- Khaki or blue uniform pants or uniform capris. (No skorts)
- Khaki walking shorts to the knee. (No cargos)
- Pleated plaid uniform skirts (**must be knee length**) with shorts or leggings worn beneath.
- Leggings should be navy, khaki, or black.
- Jewelry requirements: Limit of two ear piercings with modest earrings. No other piercings or tattoos. No skin decorations.
- White or navy polo with logo in either the long or short sleeve style.
- Black shoes are preferred; however, any footwear is acceptable except open toe shoes, shoes with higher than a 1" heel, slippers, boots of any kind, and shoes deemed inappropriate for school wear by faculty.
- Solid color navy, black, burgundy, or white hooded zipper sweatshirt.

Hair requirements for all levels:

Boys: Hair should be cut above the collar and over the ears. No extreme styles such as less than a #1 shave cut, a Mohawk cut, hair in eyes, or unusually spiked or colored hair.

Girls: Hair should be cut in a style that keeps it out of the face. There should be no extreme styles or unusually colored hair.

Parental Involvement

Parental Support Standard

The spiritual standard of continued enrollment at CCS requires the student's family to maintain the following biblical standards:

- A personal commitment to Jesus Christ
- A life that reflects Christ-like moral purity
- Demonstration of a life surrendered to the Lord
- Regular church attendance
- Ability to manage one's household well.

Additionally, as the primary educators of their children, parents need to be committed to being effective co-laborers. This is demonstrated by parents who:

- Participate in school activities and events (i.e. conferences, programs, work days, etc.)
- Communicate effectively with teachers
- Abide by school rules and policies
- Actively discipline their children.

CCS maintains the sole discretion to determine the extent to which parents are meeting this standard of behavior as a condition for continued enrollment in the school.

Communication/Conferences

Communication between the home and school is vital. It is our commitment to keep parents well informed through various methods:

- Sycamore Website (www.sycamoreeducation.com)
- CCS Newsletter
- CCS Website (www.calvarychristianschool.net)
- Pre-K-5th grade Friday Packet (graded papers, class announcements, assignments, correspondence, etc.)
- Report Cards, Interim Progress Reports, Parent-Teacher Conferences
- Voicemail
- E-mail
- School Reach

Parent-Teacher conferences are required after the 1st academic period and then optional after the 3rd academic period, as indicated by the CCS calendar. The classroom teacher will schedule this formal conference which is dedicated to prayer and discussion of overall student progress. If you would like to meet with your child's teacher for additional conferences, please contact the teacher in advance.

Parent Workshops

In conjunction with CCOB, CCS will offer classes, workshops, and/or conferences on Christian parenting. Parents are greatly encouraged to attend a training event at least every three years. It is our prayer that God would equip us to effectively raise children in the Lord and encourage other school families.

Conflict Resolution

God has given us specific guidelines in Scripture regarding the resolution of conflicts. Everyone involved in the CCS family is asked to follow these principles and is explicitly bound by the terms of the mediation and arbitration binding agreement as a condition of enrollment.

Matthew 18:15,16—Moreover if your brother sins against you, go and tell him his fault between you and him alone. If he hears you, you have gained your brother. But if he will not hear, take with you one or two more, that by the mouth of two or three witnesses every word may be established.

Philippians 2:4—Let each of you look out not only for his own interests, but also for the interests of others.

Proverbs 11:13—A talebearer reveals secrets, but he who is of a faithful spirit conceals a matter.

James 1:5—If any of you lacks wisdom, let him ask of God, who gives to all liberally and without reproach, and it will be given to him.

The practical application of these truths is as follows:

1. Pray about the matter before speaking to anyone. Allow God the opportunity to calm your spirit and give you specific wisdom on the matter.
2. Do not talk to others about the individual(s) involved in the issue. If counsel needs to be sought, do so without revealing identities.
3. Make an appointment to speak privately with the individual directly involved in the conflict. Give the individual opportunity to reflect on the issue, seek God's perspective, and prepare for the conversation.
4. If an appropriate resolution cannot be achieved in this initial meeting, schedule a meeting between the original parties and the next level of administration.

This process continues as long as necessary with the ultimate resolution resting in the hands of the CCS School Board.

CCS Servant Ministry

We are continually seeking available parents and/or volunteers for this ministry. The purpose is to serve the ministry of CCS in a variety of ways which include but are not limited to:

- Prayer
- Encouragement
- Aiding
- Projects/Tasks
- Chaperoning

Leadership and involvement opportunities will be communicated on the CCS website and newsletter. Various ministries require the completion of the CCS Servant Ministry application.

School Health and Safety Issues

The school nurse offers immediate first aid to all injuries and ministers to those who become ill during school hours. In the event of an accident, the schools' student liability insurance will cover additional costs not covered first by your insurance.

Medical Information

Students who become ill during school hours should report to their teacher and when appropriate, be referred to the school nurse. The nurse's office is not an infirmary and is not equipped to care for children for long periods of time. Upon notification the parents must arrange to have the child leave for the remainder of the day. Students are not to call their parents or leave CCS without the knowledge or permission of the school nurse. If parents are picking up their children before 3:00 pm, they are to personally come to the nurse's office and sign them out.

Do not send your child to school with existing illnesses, bad cold symptoms, or temperatures in excess of 100 degrees Fahrenheit within the previous 24 hours. When communicable diseases occur, the school must be advised so that notices can be sent to families. Check your children daily for symptoms until the contagion is over. Children must have a written note from their physician to be readmitted after having any of the following diseases: Hepatitis, MRSA, Mononucleosis, Rashes, Ringworm (unless it can be covered), Scarlet Fever, Strep Throat, and Tuberculosis.

Medication Administration at the School

The State of New Jersey requires the following regulations be followed when medication administration is necessary during school hours:

1. All medication brought to school must be in the original, properly labeled container from the pharmacy. We suggest that parents request two labeled containers where prescriptions are initially filled in order to leave one in school until treatment is completed.
2. Students who require any medication (this includes any over-the-counter medication) are requested to have the Authorization to Dispense Medication Form signed by their physician and parent and a supply of medication in the original container sent into school for their personal use. The school will provide a secure, locked space for the proper storage of medication.
3. Students are responsible for coming to the nurse's office to take their medication at the necessary time. Children should be instructed accordingly.
4. If it is necessary for a child to use cough drops during school, parents should send in a signed doctor's order form and personal supply to the school nurse.
5. Students are not to carry medication on their person. This includes over-the-counter medications such as aspirin, Tylenol, cough drops, and cold remedies.
6. The school nurse is the only member of the staff approved by the State as the one to administer medication, except for life saving medications where delegated staff will be trained to administer.

Other Testing

As required by New Jersey State Law, we will also conduct screening in the following areas: height/weight, audiometric (hearing test), vision, blood pressure, and scoliosis screening beginning in the spring of 4th Grade. Parents will be notified as these take place at various times of the year.

Physical Examinations

Students will not be permitted to attend school unless immunization and physical examination requirements have been completed. New Jersey State Law NJAC 6A:16-2.2 requires that every student must have a physical examination upon admission. A physical exam performed within 365 days prior to admission date will fulfill this obligation. A note from your health care provider is not acceptable; it must be a physical examination as provided by the school. Contact the school nurse with your appointment date or with any questions or concerns. The Emergency and Medical Information form must also be complete and accurate.

Sports Physicals

All middle and high school students (starting in the 6th grade) participating in the athletics program are required to have a Pre-Participation Sports Physical Examination on file prior to the first practice of their selected sport. Forms can be picked up in the health office. Parents are to fill out and sign **Part A** and the child's physician is to fill out, sign and indicate level of participation in **Part B**. The sports physical is good for one year, however, parents will be required to fill out and sign a health history update between the Fall and Spring sessions. These health updates are also available in the health office.

Visitation-Security-Safety Issues

Calvary Christian School has been entrusted with the Christian education, care, and safety of the Lord's children. All staff will maintain prudent security measures to create a safe and secure learning environment for students. Any visitor during school hours must have advanced permission by a teacher or administrator. All parents and other visitors on campus are to report first to the school office and obtain a visitor's pass before visiting a classroom or any other part of the campus. To help maintain a secure environment, please do not open or hold any perimeter door for others.

Following the events of September 11, 2001, many organizations, including schools, have been examining and amending their security and emergency management plans to reflect conditions of a changed reality. The Calvary Christian School, with the assistance of a Security Consultant, has developed emergency management procedures that address an "all hazards" approach to emergency management. Teachers and staff have received comprehensive training on these procedures and the School has also invested in critical safety and security technology to ensure the children, staff and the building are safe and properly protected.

The School will also continue to develop relationships with key external emergency response staff and will also monitor its emergency management procedures and training programs to ensure they are current and reflect best practice.

Abuse Reporting

In accordance with New Jersey state law and school policy, school staff is obligated under penalty to report the reasonable suspicion of physical abuse, sexual abuse, or child neglect. In this very serious and legally narrow area, CCS will not contact

parents in advance of making a report to authorities, which would be the procedure followed in most other legal matters. The clear intent of the law is to mandate that a report of reasonable suspicion of abuse be made. CCS staff will make such reports in the best interest of the affected child and does not, once reasonable suspicion is established, have any legal alternative except to report to the proper authorities for their investigation and review.

General and Miscellaneous Information

Campus Hours

The school day is 8:25 am-3:00 pm.

Drop-off & Pick-up of Students

Please follow these procedures to insure our children are in safe surroundings.

- Follow the speed limit.
- Do not leave children unattended in vehicles.
- Children are to remain within your immediate vicinity.
- Use the sidewalks if possible until you reach your parked car.
- Use extreme care and caution when leaving the property.

Students may be dropped off for the school day at 8:00 am. Pre-K and Kindergarten students may be escorted to the Multi-Purpose Room (MPR) by a responsible party until they are prepared for the drop-off procedure. All students will be dropped off at the MPR entrance. Parents must follow the drop-off lane procedures. The classroom teachers will pick-up their class from the MPR promptly at 8:25 am. Parents who arrive after 8:25 am will be required to use the main school entrance and sign-in at the front office.

Pick-up options

1. Park at south end of building and pick up students from classroom (PK-3rd) or MPR (4th-8th).
2. Parents (carpools) will be registered and issued a pick-up number and must follow pick-up lane instructions.
3. Parents who arrive after 3:15 must park and use the rear MPR entrance to pick-up from Extended Care.

Students whose transportation has not arrived by 3:15 pm will be taken to the after-care classroom. Emergency contact information will be held on file at extended care.

Extended Care Services

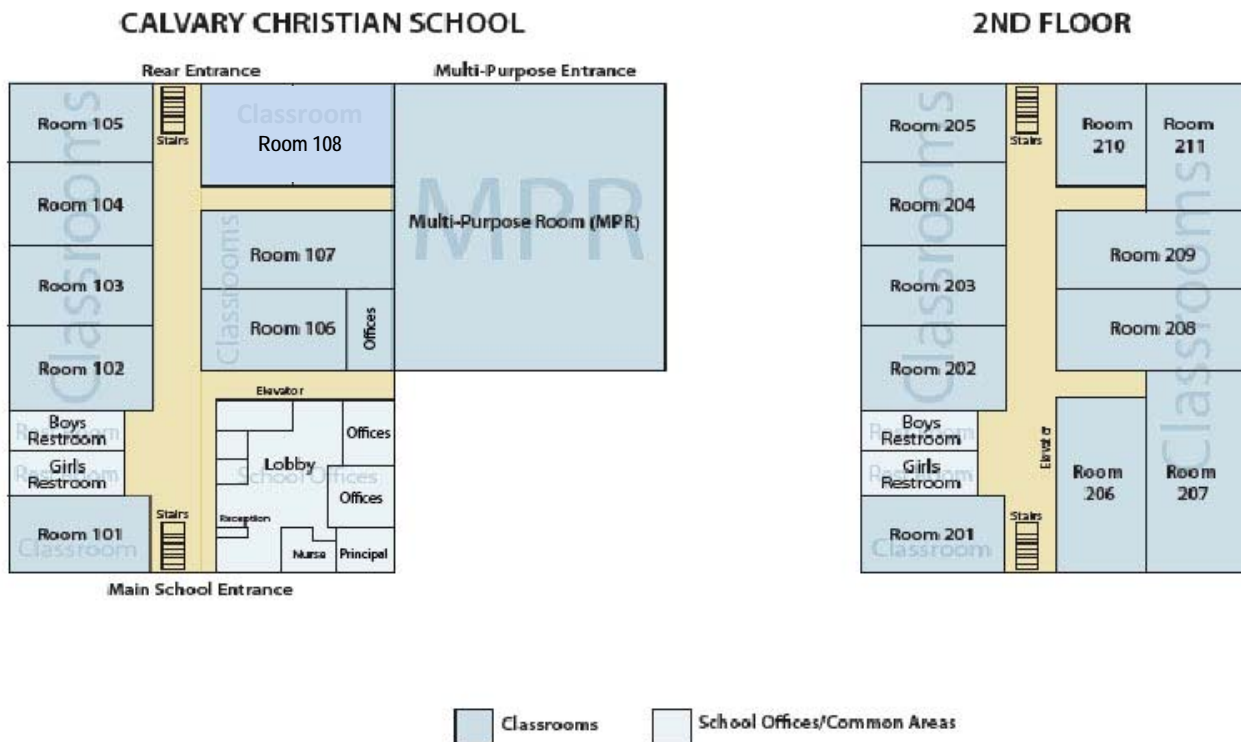
CCS offers extended care services for those families of Pre-K-10th grade students who need the service of before-school or after-school care. Students may participate as the need arises with or without making prior arrangements. No deposit is required. This program offers adult supervision and a variety of activities such as snack time, homework time, free time, and some organized activities. Children may bring a morning snack and/or afternoon snack from home to enjoy during this time. Parents should use the rear MPR entrance to drop off or pick up students for extended care.

Extended Care information is as follows:

- Before School: 7:00-8:00 am in MPR
- After School: 3:15-6:00 pm in MPR **Note: Students who are picked up after 3:15 pm are billed for a ½ hour (30 minutes) of extended care.**
- After Care Phone: (732) 479-0703
- Cost: \$2.50 per half hour per child or any part thereof. A onetime extended care use fee of \$20 is added to your first bill. No deposit is required. Families will be billed monthly (around the 15th of the month).
- Late Arrival Fees: After 6:00 pm, late fees are \$10.00 per child for every 15 minutes.
- Late Payment Fees: Payments made after the due date of the bill will be assessed a late payment fee of \$20 on their next bill. Families with accounts over 60 days past due will be asked to leave the extended care program.

Please note: After care is not available during school vacations, holidays, half days or if school is closed due to weather conditions.

Campus Map



Cumulative Records

Parents of currently enrolled or former students have the right to see any student records related to their children which are maintained in the school's cumulative files. Therefore, any parent or legal guardian wishing to view student records should notify the office one day in advance of the perusal.

Field Trips

Field trips may be included during the year as extensions of the curriculum. All students must return a permission slip signed by a parent before participating in a field trip. There may be additional charges to students for admission and transportation to certain activities. There will be at least one teacher or other adult chaperone per eight students on all field trips.

Financial

CCS utilizes the services of FACTS for tuition management.

- Tuition may be paid annually by June 15th for an 8 percent discount.
- August 5th or August 20th is the first due date of the FACTS monthly payment plan.
- All accounts that are past due will be subject to a late charge through FACTS. All tuition and fees are non-refundable.
- Accounts more than 30 days past due are subject to suspension of enrollment.
- Because CCS makes financial commitments based upon student enrollment, withdrawal of a student does not relieve the financial responsibility of the entire year's tuition. Written requests to be relieved of financial responsibility due to unforeseen circumstances must be presented to the Board.
- Student's records will be held until all financial responsibilities have been met.
- Returned Checks—All returned checks will incur a \$10 fee.

- Delinquent Accounts—Families with delinquent accounts cannot re-enroll until all financial obligations have been met. Tuition account must remain current through the end of the year in order to maintain enrollment status. Any accounts more than 30 days past due are subject to suspension of enrollment.
- Withdrawn Students—Families withdrawing from Calvary Christian School must do so in writing indicating last day of school attendance and are responsible for the full month's tuition corresponding to the withdrawal date. Student's records will be held until all financial responsibilities have been met. Written requests to be relieved of month's financial responsibility due to unforeseen circumstances must be presented to the CCS Administration.

Lunch Program

CCS offers a hot/cold food menu. Food orders are taken in two week intervals, and are uploaded to Sycamore and/or handed out on Friday and are due by 9:00 am on Thursday of the next week. Payment can be made by check and/or cash only. No late orders are accepted. Due to safety concerns, students cannot microwave lunches. Students who do not have lunches will be charged the lunch fee and given a lunch. In an effort to maintain a healthy lunch and second half of the school day please do not send soda or candy with student's lunches or snacks.

Due to the increasing number of students with food allergies such as dairy, peanuts and tree nuts, we will have an "Allergy-Free Zone" in the lunchroom which will be clearly labeled and maintained throughout the school day and the after care session.

Students are not allowed to use the vending machines to purchase snacks during school hours. They may be used after dismissal to parents and in the before/after care sessions.

Library

Selection Criteria

The library chooses books and materials that reflect the philosophy of education of CCS. All we do should be to the glory of God. The library is committed to choosing materials that are morally sound and that encourage students to discover and continue on the path God has set for them. We seek to make selections that do not undermine salvation but celebrate it. We choose materials in which the content is accurate in facts and doctrine. We select books that outline ministry opportunities and biographies that give students a picture of life in many different ministry fields. Our selection includes materials and books that supplement the curriculum of the school, that support research for classroom assignments, and that teach sound information skills to promote good habits and self discipline. Material about controversial issues is included in our selection so students learn critical thinking.

The guidelines for selection are:

- To develop an understanding of the Bible and a saving knowledge of Jesus Christ among our students
- To support and enrich the curriculum
- To teach sound information skills
- To provide materials relevant to current issues from a Christian point of view
- To provide quality literature compatible with Christian values
- To illustrate the viewpoint, the reasoning, or the problems of those who subscribe to other values
- Materials should be free from racial and religious prejudice
- Materials may include humanistic influence in part where major points emulate wholesome values
- Science materials will not reflect evolutionary theory as fact

Material Challenge Procedure

Parents shall be informed that the books and materials selected for the library may not all be Christian or acceptable to every family. Because it is the school's desire to teach students to critically evaluate what they read, secular materials will be included. It is important for parents to know that they should be actively involved in helping their children evaluate what they read and further censor where they feel it is necessary. In order to address the concerns of parents and students, the library will follow a specific procedure. First, the library staff will listen courteously to any and all concerns. Second, the staff will make available a "Request for Reconsideration or Materials" form to be completed by the parent. The form will help the parent determine the actual concern and record the objection in writing. The librarian and school administration will prayerfully review the parent's written request to determine what action is needed. Finally, a response will be given to the concerned parent as to that action.

Summer Reading Lists

Reading during the summer is suggested for grades 1-5th and required for grades 6-8th. A summer reading list will be sent home with students offering suggested book titles which contain a wide range of topics by Christian and secular authors. The 6-8th grade teachers may select a particular book to read with a written assignment. Please be mindful that a broad array of perspectives exist on literature that is deemed acceptable at various ages. We *highly* encourage you to keep open lines of communication with your child/children. Our goal is to help train our students to develop judgment and discernment through making appropriate book choices and by fostering a cooperative relationship with CCS faculty and parents.

School Closure Information

If there is a chance of inclement weather please check the following for any closings or delayed openings: CCS Hotline (732) 479-0701, www.calvarychristianschool.net, www.weatherclosings.com, WCTC 1450 AM, and/or School Reach.

Standardized Testing

CCS will utilize the Stanford Achievement Test (SAT 10) for the annual achievement testing in grades K-8. Students' knowledge and application will be evaluated in reading, mathematics, language, spelling, listening, science, social studies, and Bible.

Transportation

Your local school Board may provide transportation if you reside between two and 20 miles of CCS. If the Board elects not to provide transportation, then they will provide an annual reimbursement of about \$850 (to be paid in two installments in January and July) per student. The school office will provide families with the required paperwork. We will make an effort to coordinate carpooling for families.

High School Information *

2010-2011 High School Curriculum (Main Courses) *

Bible: NKJV Bible, Positive Action, Contemporary Christian Authors

History: Bob Jones (U.S. History 1 and 2)

Literature/Language Arts: ACSI and TextWORD

Math: Holt (Algebra 1, Geometry, Algebra 2)

Science: Holt (9th grade Physical Science) and Bob Jones (10th grade Biology)

Spanish: Bob Jones

***Please refer to page 11 for Elementary and Middle School Curriculum and information.**

Required Christian Service Hours

Students are required to do Christian service hours during their four high school years. Hours will be noted on transcripts for College entrance purposes.

Grades 9 and 10 must complete five hours per academic period. Grades 11 and 12 must complete ten hours per academic period. The completion of the service hours will be part of the student's Bible grade. Students may not receive payment for their service. This will be part of the Bible grade, and applications for submissions of proposals will be through the Bible teacher. Upon completion of required hours, a service report with a supervisor's or parent's signature is due. It must be submitted one week prior to the marking period end. Examples of service opportunities: neighbors, nursing homes, tutoring, church related ministries or community service. Remember that service must be outside of the home environment.

Credit Requirements

Along with the above mentioned Christian service, in order to graduate, each student must fulfill the following requirements in grades 9-12.

Bible:	20 credits	Math:	15 credits	Foreign Language:	10 credits
English:	20 credits	Science:	15 credits	Fine Arts:	5 credits
History:	20 credits	PE/Health:	15 credits	Practical Arts:	5 credits
TOTAL CREDITS:			130 credits	Electives:	5 credits

Academic Assessment

The school's grading scale for 9th-12th grades general subjects is as follows:

A+	98-100	B+	87-89	C+	77-79	D+	67-69
A	93-97	B	83-86	C	73-76	D	65-66
A-	90-92	B-	80-82	C-	70-72	F	0-64
						*I	Incomplete

*** An "Incomplete" is given only when there are justifiable reasons for the work to be late.**

GPA: Current GPA scores will be noted on the report cards and are calculated at the end of each academic period. GPA is calculated based upon the achieved grade and the course value.

Course Values:

LETTER GRADE	AP COURSE	HONORS COURSE	GENERAL EDUCATION COURSE
A	5 Points	4.25 Points	4 Points
B	4 Points	3.25 Points	3 Points
C	3 Points	2.25 Points	2 Points
D	2 Points	1.25 Points	1 Point
F	0 Points	0 Points	0 Points

Progress Reports

A student's progress can be monitored by the parents through Sycamore with a parent access code. Each student will receive a personal password to access the system. It is the parents' responsibility to access Sycamore.

Academic Periods

Academic periods are an evaluation of the student's progress for an entire nine-week period.

Honor Roll

Honor Roll is based upon GPA scores. A score of 3.8 or higher will be designated as High Honors, and a score above 3.0 but below 3.8 will be designated as honor roll.

Graduation Honors

Valedictorian and Salutatorian honors will be determined upon the following criteria:

- Based upon the four year GPA
- Transferred credits will be calculated according to the CCS grading policy
- Student must be in attendance throughout both the junior and senior years.
- Student must be a full time enrolled student.

Graduation Class Speaker: A class representative will be chosen by students and teachers to speak at the graduation ceremony.

Homework

Homework is an integral part of the learning process. Thus, each teacher assigns homework to assist the students in their studies. Each student is required to complete homework assignments on time. Homework is given for several reasons: reinforcement, practice, remedial activity, and to develop good study habits. Parents' full cooperation is expected in seeing that assignments are completed. Failure to complete homework will affect the student's grade.

Make-Up Work

Students who are absent from school are required to make up any assignments and/or tests that were missed during their absence. If a student is absent only one day, the homework will be assigned/compiled and given when the student returns on the next day. It is the students' and parents' responsibility to obtain a list of make-up assignments from the teacher. In cases of extended absences, parents should obtain work from the teacher for the child to do at home. Teachers will have all make-up work ready the school day following a parent's request. Students will have one day to make up work for each day missed.

Textbooks

Hardback textbooks issued to students should be covered at all times. Fees will be assessed for excessively damaged textbooks.

Academic Standards

For students to continue their enrollment at CCS, they must exhibit diligence in their academic work. In Scripture we read in the parable of the talents that the master's response to the diligent was, "Well done, good and faithful servant; you were faithful over a few things, I will make you ruler over many things" (Matthew 25:21).

Diligence is an attitude that pleases the heart of God. The Apostle Peter wrote, "But also for this very reason, giving all diligence, add to your faith virtue, to virtue knowledge" (2 Peter 1:5). This does not mean that every student is expected to earn high grades, but it does mean that every student is expected to do their best for the glory of God. Ultimately, only the Lord knows the heart of each student. But the teacher, working closely with the parents, is able to discern whether a student is performing to their full potential and will counsel them accordingly.

Academic Probation

Academic Probation is a period where a student will have the opportunity to dedicate time to improving academic performance. During this time a student is not eligible to participate in extra-curricular activities including all sports, practices, and games.

Criteria for Academic Probation:

- A GPA of 2.0 or below
- A GPA above 2.0 but with more than one F
- An F in the same subject for consecutive academic periods
- An F with a numerical value below 55

Academic probation begins once the grades have been posted for the academic period. Once a student has exhibited an increase in grade standing, the probation period may be terminated and the student may return to all activities.

Report Cards

Report cards are sent home with the student or mailed to the student's home. Report card grades are posted on Sycamore.

Standardized Testing

CCS will utilize the Stanford Achievement Test (SAT 10) for the annual achievement testing in all grades except for Grade 12. (There will be no SAT 10 Test for Seniors.) Students' knowledge and application will be evaluated in reading, mathematics, language, spelling, listening, science, social studies, and Bible.

The PSAT will be offered for 9th, 10th, and 11th grades. The SAT will be offered for 11th and 12th grade students.

Failure and Retention

Retention is used only in certain cases, when necessary and appropriate. Factors for consideration include academic, behavioral, social, and emotional development. A student who fails one or two subjects will be required to attend summer school at parent's cost, and/or receive professional tutoring to strengthen skills prior to being promoted to the next grade.

Summer Reading Lists

Reading during the summer is required for grades 9-12. A summer reading list will be sent home with students offering teacher selected book titles which the student must read and complete an assignment for the first day of school. Please be mindful that a broad array of perspectives exist on literature that is deemed acceptable at various ages. We *highly* encourage you to keep open lines of communication with your child/children. Our goal is to help train our students to develop judgment and discernment through making appropriate book choices and by fostering a cooperative relationship with CCS faculty and parents.

General School Standards

In order to maintain a classroom environment which allows for maximum learning, teachers establish those standards they deem necessary. However, the following general standards are for all classes:

1. Students must always demonstrate respect for, and cooperation with, any member of CCS staff.
2. Students will be on time to class, and will be prepared with the necessary materials and mental attitude which indicates a readiness to learn.

3. Communication of any kind between students which is disruptive to the teacher or classmates is unacceptable.
4. Students leaving class for any reason will be issued a pass which must remain in the student's possession while the student is out of class.
5. The following items are not allowed at CCS: glass containers, toys, sharp instruments, and inappropriate material.
6. Electronic devices and cell phones must be kept in lockers and use of such items is restricted to times prior to 8:15 am and after 3:15 pm. Inappropriate use of these items or display of inappropriate material (visual or auditory) will result in the item being confiscated by the staff.
7. Students may not be in classrooms or offices unless a teacher or staff member is present.
8. The teacher's desk, briefcase, grade book and other belongings are personal property and will be treated as such by students.
9. No unnecessary noise, loud talking, running, or rough play is allowed in the hallways, bathrooms, lunchroom, or chapel.
10. High school students are to use only the designated second floor bathrooms.

Standards of Dress

A uniform dress code helps students to focus on Christ by eliminating undue focus on clothing and outward appearance. We want to be imitators of God by focusing on the heart.

“The LORD does not look at the things man looks at. Man looks at the outward appearance, but the LORD looks at the heart” (1 Samuel 16:7b NIV).

To help students keep a proper focus, a uniform dress code has been established. The dress code encourages students to show their originality and express who they are by the way they use their gifts and talents to serve the Lord and others rather than by the way they dress. The dress code applies to students when school is in session on the school campus from 7:00 A.M. to 6 P.M. CCS approved school uniforms are available through Lands End.

2010-2011 Uniform Requirements High School (9-12)

Lands End Recommended High School ONLY

Some of the uniform requirements are changing for next year. Please take note of the requirements listed.

Friday blue-jean option for High School students: Dark color jeans with uniform shirt. (Jeans must be loose fitting. They must not have holes, be skin tight, or be skinny jeans.)

Footwear:

Black footwear is the preferred color; however, any footwear is acceptable except open toe shoes, slippers, boots of any kind (no UGGs), shoes with higher than a 1” heel, or any shoe deemed inappropriate for school wear by faculty.

Hair Requirements:

Boys: Hair should be cut above the collar and over the ears. No extreme styles such as less than a #1 shave cut, a Mohawk cut, hair in eyes, or unusually spiked or colored hair. No facial hair.

Girls: Hair should be cut in a style that keeps it out of the face. There should be no extreme styles or unusually colored hair.

Boys:

Khaki, navy, or black uniform pants or uniform shorts

Long or short sleeve polo (any color) with logo

Oxford (any color) with logo

Vest in navy or burgundy

Tie (optional) any color

No piercings, tattoos, or skin decorations

Solid color zipper sweatshirt (no fluorescent colors).

Girls:

Khaki, navy, or black uniform pants, capris, walking shorts to the knee, or corduroys (**no skorts**)

Pleated skirt (must be knee length and worn with shorts or leggings)

Leggings must be navy, khaki, or black

Long Chino Skirt (available from Land’s End only and falls below the knee)

Long or short sleeve polo (any color) with logo

Oxford (any color) with logo

Plaid uniform vest, or vest in navy or burgundy

Tie (optional) any color

Limit of two ear piercings with modest earrings. No other piercings or tattoos. No skin decorations.

Solid color zipper sweatshirt (no fluorescent colors).

(10th grade girls who have already purchased other Lands End skirts for the 2009-2010 school year may wear them one more year with leggings.)

Outerwear

Items such as hats, sunglasses, and other decorative outerwear are not to be worn during school.

Physical Education

In order to meet state standards for physical education, Calvary Christian High School will be implementing a new program of individualized activities. Students will not be fulfilling the required physical education hours within the school day. They will be submitting forms documenting times of physical activity during after-school hours and weekends. Participation in our athletic teams, recreational sports, gym memberships, and private activities (dance, karate, gymnastics, etc.) will be applicable to the physical education requirements.

Parental Involvement

Parental Support Standard

The spiritual standard of continued enrollment at CCS requires the student's family to maintain the following biblical standards:

- A personal commitment to Jesus Christ
- A life that reflects Christ-like moral purity
- Demonstration of a life surrendered to the Lord
- Regular church attendance
- Ability to manage one's household well.

Additionally, as the primary educators of their children, parents need to be committed to being effective co-laborers. This is demonstrated by parents who:

- Participate in school activities and events (i.e. conferences, programs, work days, etc.)
- Communicate effectively with teachers
- Abide by school rules and policies
- Actively discipline their children.

CCS maintains the sole discretion to determine the extent to which parents are meeting this standard of behavior as a condition for continued enrollment in the school.

Communication/Conferences

Communication between the home and school is vital. It is our commitment to keep parents well informed through various methods:

- Sycamore (www.sycamoreeducation.com)
- CCS Newsletter
- Website (www.calvarychristianschool.net)
- On-line grading system, report cards, Parent-Teacher Conferences
- Voicemail
- E-mail

Parent-Teacher conferences are required after the 1st academic period and are optional after the 3rd academic period, as indicated by the CCS calendar. The classroom teacher will schedule this formal conference which is dedicated to prayer and discussion of overall student progress. If you would like to meet with your child's teacher for additional conferences, please contact the teacher in advance.